
SSEC – Support Staff Education Committee

TRAINING FUNDS APPLICATION FORM

Boards of education and support staff local unions may apply to the SSEC for training funds in accordance with Article 6 of the 2019-2022 Provincial Framework Agreement (PFA) for the following purposes:

- a. Implementation of best practices to integrate skill development for support staff employees with district goals and student needs;
- b. Developing and delivering education opportunities to enhance service delivery to students;
- c. Identifying, developing and delivering education opportunities to enhance and support employee health and safety, including non-violent crisis intervention;
- d. Enable the provision of education opportunities to enhance and support the understanding, recognition and reconciliation process with Indigenous Peoples;
- e. Enable the provision of education opportunities to enhance and support equity, diversity, and inclusion as well as cultural safety;
- f. Skills enhancement for support staff
- g. EA curriculum module development and delivery

Note that these funds shall not be used to pay for education that Districts are required to provide under Occupational Health and Safety Regulations.

The SSEC will consider the following principles when allocating funding:

- provides better and more up to date ways of performing work
- offers new skills related to job performance
- reinforces existing skills
- supports health and safety related aspects of K-12 support staff work
- assist in dealing with interpersonal workplace dynamics
- helps support staff prepare for different jobs in the K-12 sector

Disputes are to be referred to the SSEC committee for resolution.

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SSEC TRAINING FUNDS APPLICATION FORM

School District No. _____

Union Local(s) _____

Please indicate how you intend to use your funds by checking which box(es) below apply and providing details of your joint plan.

- ☐ Implementation of best practices to integrate skill development for support staff employees with district goals and student needs.
- ☐ Developing and delivering education opportunities to enhance service delivery to students
- ☐ Identifying, developing and delivering education opportunities to enhance and support employee health and safety, including non-violent crisis intervention. Please note that these funds shall not be used to pay for education that districts are required to provide under Occupational Health and Safety Regulations.
- ☐ Enable the provision of education opportunities to enhance and support the understanding, recognition and reconciliation process with Indigenous Peoples;
- ☐ Enable the provision of education opportunities to enhance and support equity, diversity, and inclusion as well as cultural safety;
- ☐ Skills enhancement for support staff
- ☐ EA curriculum module development and delivery

IMPORTANT: PLEASE INDICATE INFORMATION ON YOUR JOINT PLAN AS WELL AS THE HEADCOUNT AND HOURS FOR EACH INITIATIVE UNDERTAKEN BELOW. (Please add additional pages as required to complete the details.)

Union Local - Print Name and Title

Signature

Date

School District – Print Name and Title

Signature

Date

Contact Information (phone/email): _____

Please return your form to BCPSEA at strategicnegotiations@bcpsea.bc.ca , attention Soudeh Semsaryazdi.